

# Our Agenda

- •Who's Who
- UCF Systems
- Important Policies to KnowWhy This Is Important to You



### Who's Who

University President
Provost and Administration
Academic Success Coaches
Faculty

### Administrators/Staff

- Dean of Students
- Ombuds Office
- Student Care Services
- First Year Experience









# UCF Systems



### myUCF

Sign in to myUCF to register for classes, access your grades, update your personal information and more.

SIGN IN TO MYUCF

## my.ucf.edu



### myUCF Menu

- Academic Resources
- Staff Applications
- - Personal Information
  - ▶ Holds & To Dos
  - ▶ Student Records
  - Graduate Students
  - International Students
  - Undergraduate Admissions
  - Student Accounts
  - Financial Aid
  - ▶ Scholarship Application
  - Housing
  - Dining Services
  - User Settings
    Placement Test Self-Enrollment

Student Center myKnightSTAR

▼ To Do List

AlcoholEDU

More ▶

▼ Enrollment Dates

**Enrollment Appointment** 

Click 'details' for your enrollment appointments

Details >

Advisor

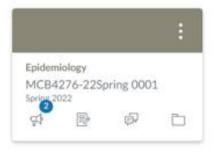
**Program Advisor** 

Jenny Shen Mark Heinrich Alaina Staudte

Details 🕨



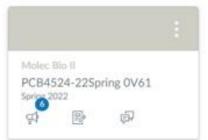
### Dashboard













Help







### How to Read





Report Date: 11/13/2015

Name, ID & Report Date

Program College of Health & Public Aff Program Nonprofit Mmgt Cert (UGRD) »Public Administration BS

Catalog Year/Term Spring 2014 Spring 2014 Spring 2014 Spring 2014

Status: At Least One Declared Program Not Satisfied

### \*\*\*\* TYPE LEGEND \*\*\*\*

Leadership Studies Minor

EN = UCF Enrolled Course IP = In Progress FC = Future Course Prefix/Number = Transfer Course TE = Test Credit (AP, IB, CLEP, etc.) OT = Other Credit (Military, etc.) I.E = International Credit

Program and Catalog Year Information



The first set of

requirements for the

General Education

Program (GEP) are

listed here in Section I.

\*\*\*\* DISC WIMER \*\*\*\* WARNIN This degree audit is a supplemental report under development to be used for planning and testing purposes only. This report doi is not yet contain all current exceptions or waivers.

This audit is not an official transcript. Some courses which have been accepted for use may not appear on this document. Final confirmation that you have met all degree requirements is subject to the approval of the University Registrar.

If you have questions regarding this document, please contact your college advising office.

The Type Legend explains the type of course that appears on the audit.

2. No Grade Requirement (RQ32141.N10) "N" Grade Requirement

L GENERAL EDUCATION REQUIREMENTS (RG4797) Satisfied: General Education Program (GEP) and Gordon Rule Requirements

A. GENERAL EDUCATION PROGRAM COURSES (RQ1751) Satisfied: Complete all 12 of the following General Education Program requirements

GEP 1: Communication Foundation 1 (RQ1751;LN10) Satisfied: Complete 3 units

Courses raken							
Term	Subject	Catalog Nbr	Course Title	Grade	Units	Туре	
Fail 2011	ENC	1101	COMPOSITION I	A	3.00	ENC 1101	

GEP 2: Communication Foundation 2 (RQ1751;LN30) Satisfied: Complete 3 units

Courses Take	en,	26/20/20/20 20:		-	4000	
Term	Subject	Catalog Nibr	Course Tibe	Grade	Unita	Туре
Sprg 2012	ENC	1102	ENGLISH COMP II	0	3.00	ENC 1102

GEP 3: Communication Foundation 3 (RQ1751:LN50)

Term	Subject	Catalog Mor	Course Title	Grade	Units	Туре
Fait 2012	SPC	1608	PUBLIC SPEAKING	. A	3.00	SPC 1608

### GEP 4: Historical Foundation (RQ1751:LN70) Satisfied: Complete 3 units

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Туре
Fall 2010	AMH	2020	U.S. HISTORY: 1877-PRESENT	C	3.00	EN

### GEP 5: Cultural Foundation (RQ1751:LN90) Satisfied: Complete 3 units

Courses Take	n						
Term	Subject	Catalog Nor	Course Title	Grade	Unita	Type	
Fat 2010	FIL	1000	CINEMA SURVEY	8-	3.00	EN	

### GE 16: Cultural OR Historical Foundation (RQ1751:LN110) Sat sfied: Complete an additional course from GEP 4 or GEP 5

Tetra	Subject	Catalog Nbr	Course Title	Grade	Units	Type
prg 2013	HUM	2210	HUM GREEK/ROMAN		3.00	HUM 2220

### GE 17: Mathematical Foundation 1 (RQ1751:LN130)

Sat sfied: Complete 3 units

Courses?	

Courses Taker	n .				4		
Term	Subject	Catalog Nor	Course Title	Grade	Units	Туре	U
Sorg 2013	MAC	11050	COLLEGE ALGEBRA	C	3.00	MAC 1105	$\neg$







Sub-Plan Neuroscience Track

Planner

Yes

Available

**Primary Major** Yes

### **Display Planned Courses**

COMPLETED



**IN PROGRESS** 



☆ PLANNED

NEEDED

REMOVED OR OVERLAP



NON-COURSE TO DO

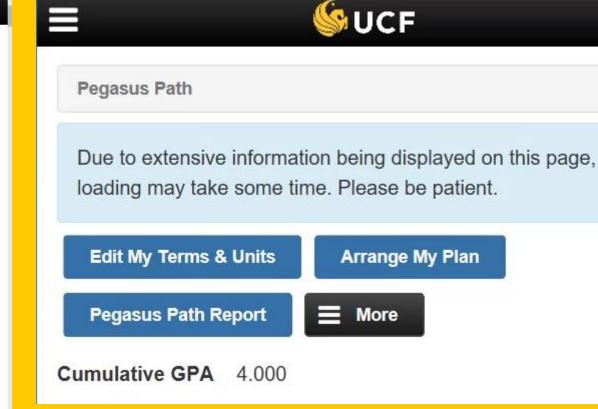
### Recommended Sequence for Biomedical Sciences BS (R35292)

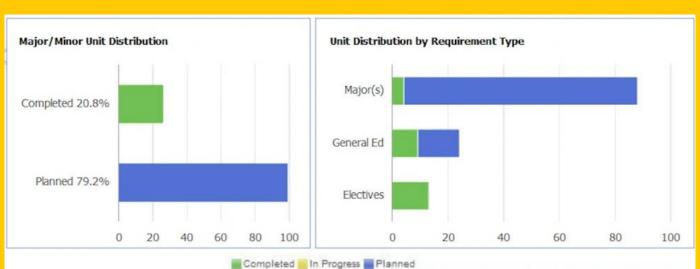
### 1ST SEM

Semester 1st Sem

Requirement GEP 1 - ENC 1101 Composition I

Notes





# UCF Policies

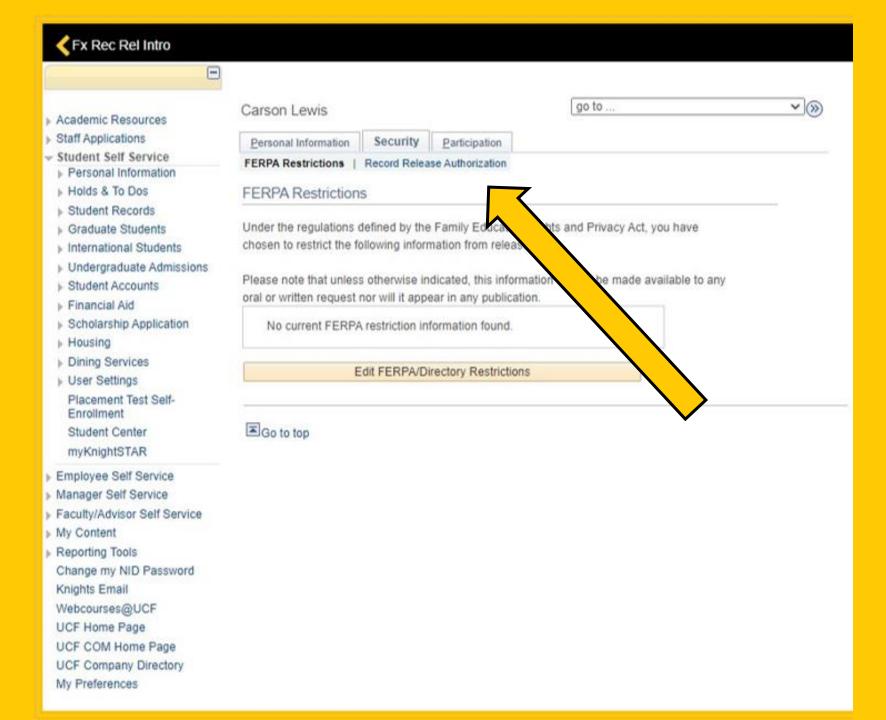


## **UCF** Policies

- FERPA: Family Education Rights & Privacy Act
- HIPAA: Health Insurance Portability & Accountability Act
- Financial Aid Policy
- Other State Policies









Staff Applications

Student Self Service

Personal Information

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Scholarship Application

Housing

Dining Services

User Settings Placement Test Self-Enrollment Student Center myKnightSTAR

Employee Self Service

▶ Manager Self Service

Faculty/Advisor Self Service

My Content

Reporting Tools Change my NID Password Knights Email Webcourses@UCF

UCF Home Page

UCF COM Home Page

UCF Company Directory

My Preferences

Personal Information Security Participation

ERPA Restrictions | Record Release Authorization

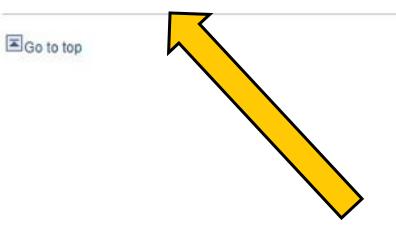
### Record Release Authorization

This **Online Record Release** process authorizes the release of personally identifiable information, education records, and financial records to the third parties you, the student, give permission to. You must complete all items on the next page. By completing this you understand that this does not create a new User ID and Password to access your education records via myUCF.

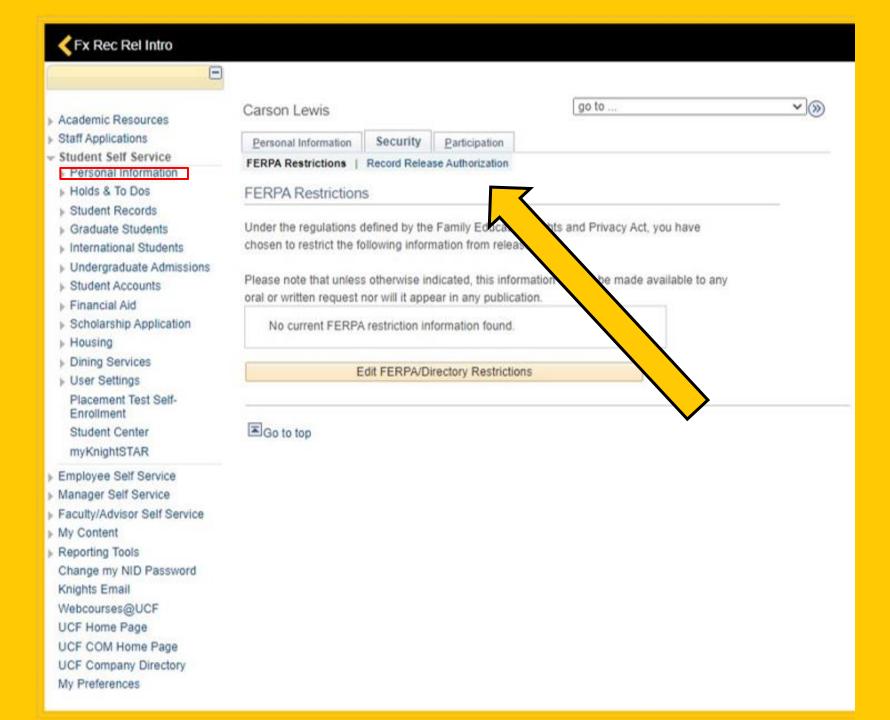
Please note: requests for copies of grades requires a UCF Official Transcript, which carries a processing charge. For details, contact the Registrar's Office (407-823-3100) or the web site at http://registrar.ucf.edu/transcript-request

No current FERPA restriction information found.

Create New Release Authorization









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Personal Information

Security

Participation

FERPA Restrictions | Record Release Authorization

### Record Release Authorization

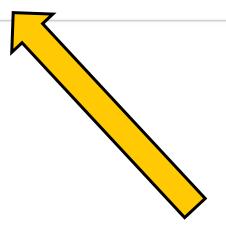
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### Create New Release Authorization

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My Preferences

### Record Release Authorization

Choose the record(s) for which you authorize release, and designate one specific person, or one specific organization or agency to release the record(s) to. That one specific person can be yourself, if you are being advised remotely. Multiple persons and or multiple organizations/agencies will require multiple authorizations.

You must complete all areas including the name and address of the person (including yourself, if you are being advised remotely) or organization/agency to disclose to, the purpose of the disclosure, and if the disclosure may be made by phone, in person, or by email. If you choose to have your record(s) disclosed by phone or by email, you must provide a passcode that the person or organization/agency will need to provide prior to the disclosure or discussion of your record(s).

If there are records you wish to be released that are not on the list below, you will need to go to the Registrar's Office in Millican Hall, room 161 and request the paper version of the Records Release Authorization form. The release of disciplinary records information on Student Conduct Holds requires the completion of a disciplinary records waiver from the Office of Student Rights and Responsibilities.

You must click "SAVE" at the bottom of the page to finalize your authorization.

**Authorization Status:** 



Nen

Records I authorize for relea:	56	ė	ľ
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GPA (Requests for term grades requires transcript)
Academic Petitions
Financial Aid
Student Accounts charges, payments, and refunds
Academic Standing
Current Term Course Schedule
Residency Status (In-State Student/Out-of-State)
Gender
Knights Email Address
Other Email Address
Test Scores (AP, 1B, CLEP, SAT, GRE)
Advising Notes
Holds (reasons and amounts)
1098-T Tax Information
Readmission
Graduation and degree progress
Grades

I authorize the following Person, Organization or Agency to discuss the above records with UCF personnel:

### studenthealth.ucf.edu/forms/





# Academic Basics



## Academic Basics

- Colleges
- Majors and Minors
- Curriculum
- Academic Succes
- Registration





## Action Items

- 1. Continue as your student's support system.
- 2. Talk about how you will communicate information.
- 3. Talk through hypothetical detours and bumps in the road.



# Keep Calm and Go Knights!



# ucfparents@ucf.edu

407.823.5105



## Resources

- Dean of Students: osrr.sdes.ucf.edu/contact
- Ombuds: www.ombuds.ucf.edu
- Student Care Services: scs.sdes.ucf.edu
- First Year Experience: fye.sdes.ucf.edu
- FERPA: registrar.ucf.edu/ferpa
- HIPAA: studenthealth.ucf.edu/records

